**INDIAN NAVAL canteen service**

**Casual Leave Application**

1. Name & Designation :

2. Region & Installation :

3. No. of days required & wef :

4. Reason for Leave :

5. Leave Address :

6. No. of Days availed (CL) :

Date : Signature of Applicant

Can/Cannot be spared Rec./Not Rec. Appd./Not Appd.

Section In-Charge Manager Regional Manager

Date :